**Withdrawals**

The university policy regarding withdrawals will be strictly observed.

**NOTE:** EL E 335 and EL E 336 are corequisite courses. If you withdraw from either course, you will be expected to withdraw from the other course as well.

**Lecture/Lab Attendance**

Attendance for the appropriate Lecture and Laboratory periods is required. Absence from the Lecture without an acceptable reason will result in a reduced grade. Absence from the Laboratory without an acceptable reason will result in a zero or a reduced grade for the Lab Experiment missed.

**Grades**

Final grades will be assigned according to the following schedule:

- A - 90 or above
- B - 80 to 90
- C - 70 to 80
- D - 60 to 70
- F - less than 60

**Exams and Quizzes**

There will be a mid-term examination and a comprehensive final examination. Exams will be assigned grades according to the Grades schedule above. The grade received by the student will have already been scaled (if necessary). The exams will be written, but may have a practical part in which students must construct a circuit on the logic trainer board.

**Basis for Final Average**

Final averages will consist of grades from experiment reports, instructor evaluation, exams, and the final exam in the following proportion:

- Experiment Reports - 40%
- Instructor Discretion - 10%
- Mid-term Exam - 20%
- Final Exam - 30%
The instructor discretion portion of the grade may derive from attendance information, pop quizzes, evaluation of performance in the lab, etc.

**Scaling of Grades**

Grades will be scaled (if necessary) throughout the semester. When final averages are computed, the schedule in Grades above indicates the minimum grade the student will make. Any further scaling will be very slight.

**Questions Concerning Grades**

- A student may question the grading of a particular problem, addition of grades, or averaging of grades within a reasonable amount of time after a test is returned. It will be checked, returned, and considered final.
- Grade scaling is performed at the discretion of the instructor and is not subject to question.

**Late Lab Reports**

Lab reports are due at the beginning of the laboratory period as indicated in the Current Semester Information schedule. Grades for late reports will be reduced 5 points for the first day the report is late, and will be reduced 10 additional points for each additional university work day that the report is late.

**The Honor Code**

Discussion of the laboratory experiments with fellow students is permissible. However, lab reports must be written independently. Copying of lab reports or portions of lab reports from fellow students or from lab reports of students of previous years is a violation of the Engineering School Honor Code and will be referred to the Honor Council.